

SITE INFORMATION SHEET

Marwell Activity Centre

Safety:

Safety is the prime concern of all the staff, which is why we adhere to the stringent guidelines set out in the County Councils Hazardous Pursuits Regulations. Additionally we train our staff beyond the minimum required standards, ensuring a reduction in overall risk associated with such a residential experience. This approach seeks to minimise the risk and ensure a happy and positive experience. There is, however, a recognised element of risk associated with some of the activities offered these will be made clear to the parents/guardians prior to the consent form being signed and returned.

Centre staff are on hand 24 hours a day to deal with unforeseen emergencies as well as having responsibility for site security.

Group Leaders and Parental Responsibility:

Whilst at the Centre, both residential and non-residential group leaders have the responsibility for the pastoral care and supervision of the group. This role is clearly defined as 'Duty of Care'.

It is essential that a member of staff accompanies your group on all activities, and informs the instructor present of any relevant medical issues in addition to providing medical forms.

To satisfy the requirements of the Hazardous Pursuits Regulations, school/youth leaders intending to camp have to attend a course run by the Hampshire County Council Outdoor Education Department or provide an equivalent qualification or proof of competency.

Risk Assessments and Pre Visits:

We have risk assessments for all areas of the site and all activities both on and off site. For LEA groups please consult the approved Hampshire County Council activity checklist for approved activities at the Centre. We have attached a generic risk assessment for the site and this is intended to increase your awareness of potential hazards. It should not be used as a substitute to you conducting your own pre visit and completing your own risk assessment. It is a requirement that a pre visit is made in order to write your risk assessment and familiarise yourself with our facilities.

Please contact us to arrange your pre visit, which will also provide an ideal opportunity to discuss your group's visit with our Centre staff and possible activities.

Centre Staff:

The Centre is manned daily over a 24 hour period. Staff employed at the Centre are trained to high standards in all aspects of activities and instruction. They also have to participate in a comprehensive induction training programme which covers all the skills required for safe service delivery.

Weather:

Groups camping and participating in outdoor activities at Marwell Activity Centre will be subject to variations in the weather. Where possible we will be flexible with activity programmes in the event of very wet and windy weather. In all weather Centre staff will be on hand to offer help and advice. We also have emergency procedures in place for the rare event of extreme weather conditions.

Insurance:

Marwell Activity Centre has public liability insurance for £5 million. It is recommended that you have insurance to cover risk of accident, illness or loss of personal possessions and cancellation. Marwell Activity Centre only accepts liability for loss, damage or injury resulting from negligence by the Activity centre, its servants or agents.

Travel:

It is the responsibility of the group leader to arrange travel to and from the Centre. There is a map of the location of the centre at the web site www.marwellactivitycentre.co.uk. You will need to inform the Centre of your anticipated time of arrival. It is important that coach drivers are aware that we are not located at the zoo.